

**INFORMATION TECHNOLOGY COMMITTEE  
MINUTES  
January 5, 2005**

PLACE: Room 119, Darien Town Hall

TIME: 8:30 a.m.

ATTENDING: Pugh, McManus, Lovello, Hovell, Gray, Ginsberg, Klein, Dever, Plehaty, Harrel,  
Westcott, Berry, Crary, Adams, Kramer

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**1. Approval of Minutes**

Mr. Gray made a motion to accept the minutes as written. Ms. Westcott seconded that motion, and the minutes were unanimously approved as written.

**2. CIO Reports**

Mr. Gray outlined areas within proposed new library.

Mr. Adams said that there are no new initiatives since the last report. There is substantial work related to the high school. Training at the Police Department starts on Monday.

Mr. Crary said that e-connect is in good shape. They hope to “go live” in March. Later this year, use in DPW will be considered. The Park and Recreation Department will try using it for beach stickers this year.

Mr. Ginsberg explained the recent land use software RFP process. He has been working closely with Blum Shapiro, and in recent weeks, three vendors have come to Town Hall to demonstrate their software packages. After some deliberations, it was decided that CityView had the best product. Mr. Ginsberg said that it would be best to start negotiating with CityView. Mr. Pugh complimented Tony Homicki of the Assessors Office, Lisa Mason of the Building Department, and Jeremy Ginsberg of the Planning and Zoning Department for all of their hard work on this project.

Chief McManus confirmed that user and admin training will occur next week in Town Hall. GPS antennas will be changed.

Ms. Berry updated the group on the work of the web site committee. They are working on policies.

Dr. Kramer said that some of the elementary school computers need to be replaced.

Mr. Dever said that Room 206 will be prepared, so that local board and commission meetings can be televised.

Dr. Kramer said that they have hired a new technology-related employee who will come to the next meeting.

Mr. Crary expressed the need to consider the existing GIS software. He explained that a switch to the more popular ARC/INFO product may be considered.

Mr. Pugh said that at the next ITC meeting in February, technology in the upcoming budget year will be discussed.

There being no other business, the meeting was adjourned at 9:25am.

Respectfully submitted,

Jeremy B. Ginsberg

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